

**Ref. TSMC/2026/07/06/IQAC-2****Date. 06.07.2026****OFFICE ORDER****Reconstitution of Internal Quality Assurance Committee (IQAC)**

In supersession of the Office Order regarding the constitution of the Internal Quality Assurance Committee (IQAC) issued earlier, and in order to ensure continuous monitoring and enhancement of the quality of healthcare services, academic activities, research, patient safety, and institutional performance in accordance with the guidelines of the National Medical Commission (NMC), NABH and other statutory authorities, the **Internal Quality Assurance Committee (IQAC)** of Tripura Santiniketan Medical College & Hospital is hereby reconstituted with immediate effect.

The Committee shall comprise the following members:

Sl.	Name	Designation	Role in Committee
1	Prof. (Dr.) Ranjit Kumar Das	Principal	Chairman
2	Prof. Dr. Asim De	MSVP	Co-Chairman
3	Prof. Dr. Swapan Sarkar	Prof. & HoD, General Medicine	Coordinator
4	Prof. (Dr.) Tanuja Bhattacharya	Prof. & HoD, Microbiology	Member
5	Prof. Dr. Tapash Ghosh	Prof. & HoD, Paediatrics	Member
6	Prof. Dr. Ashish Kumar Rakshit	Prof. & HoD, Obs. & Gynae.	Member
7	Prof. Dr. Bhupesh Shil	Prof. & HoD, Orthopaedics	Member
8	Prof. Dr. Sankari Roy	Prof. & HoD, Anaesthesiology	Member
9	Payel Debnath	Librarian	Member
10	Bimal Chakraborty	Quality Manager	Member
11	Bimal Shil	Medical Records Officer	Member

Functions of the Committee

The Committee shall:

1. Monitor and promote continuous quality improvement in academic, clinical, research and administrative activities of the institution.
2. Review quality indicators relating to patient care, medical education, research output and institutional performance.
3. Conduct periodic internal quality audits and facilitate implementation of corrective and preventive actions.
4. Ensure compliance with the provisions and standards prescribed by the National Medical Commission (NMC), NABH and other statutory and regulatory authorities.
5. Promote patient safety initiatives, evidence-based practices and quality assurance programmes throughout the institution.
6. Review feedback received from students, patients, faculty, staff and other stakeholders and recommend appropriate quality enhancement measures.
7. Monitor implementation of institutional quality policies, Standard Operating Procedures (SOPs), quality indicators and continuous quality improvement initiatives.
8. Recommend strategic measures for quality enhancement and submit periodic reports to the Principal for necessary action.

The Committee shall meet at least once every quarter or more frequently as and when required. The Coordinator shall convene the meetings with the approval of the Chairperson and maintain the records and proceedings of all meetings.

This order shall come into force with immediate effect and shall remain in force until further orders.



Sd/-
Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H

PRINCIPAL

TIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL

Copy to:

1. The President
2. Medical Superintendent / MSVP
3. All Heads of Departments
4. All Committee Members
5. Office File

